**Report Relationship Conflict**

**How to report relationship conflict incidents?**

Relationship Conflict can be reported verbally in person or over the phone to any member of staff. Students can also approach any staff member or the Pastoral/ Safeguarding team at any point during the day.

Staff will make sure the appropriate staff member is informed.

Parents can report via our class Dojo system.

**How does Sutton Manor Primary deal with this?**

School will deal with incident of alleged conflict incredibly seriously. We understand that students aren’t always aware of what impact their actions are having on others. Any accusations of conflict will be investigated and recorded and all students involved spoken to as well as parents. Depending on the nature of the conflict a range of consequences may be considered.

If the conflict was to continue at this point, further sanctions, meeting parents, conflict resolution may need to take place.

**Who to speak to about this?**

All teaching staff are available daily for parents or students to speak to but the following staff will investigate further if appropriate:

Miss L Dykes – Safeguarding, Behaviour & SEND lead

Miss K Parr – Pastoral Support

Mrs M Gladman – Head Teacher

Mr I Bonney – Deputy Head Teacher

All concerns are taken seriously and a member of the Pastoral / Safeguarding team will respond to your concern.